How are books arranged in the library?

http://unihub.mdx.ac.uk/your-study/library-and-it-support
Use Library Search to find the book you want

Note down the whole shelf number followed by the 3 letters.

Click here to find out which floor the book is on, how long it can be borrowed for and if it is on loan or not.
Books are arranged in the library....

...by subject
Each subject has a number e.g. 004.019 is the number given to ‘human computer interaction’.

Therefore books on the same subject are together on the shelves.

The number can be seen on a blue label on the spine of the book.
A three letter suffix is used after the number to help you locate the book you want.

This is usually the first 3 letters of the authors family name e.g. PRE = Jenny Preece.

It is important to note down the numbers and letters.
Books are arranged alphabetically (using the 3 letter suffix) within a number. This is useful when there are large numbers of books on the same subject.
Use our signage to find the right floor
Other things you might see….

Additional labels on the spine of the book, tell you how long you can borrow it for. Some books are ‘Reference’ i.e. have to be used in the library. Others are for 7 day loan. If there is no label, then the book can be borrowed for 28 days.
Other things you might see....

Computer software books have a double suffix ie. 6 letters. This means for example that all the JAVA books can be together on the shelves (JAV), but the first 3 letters of the authors family name are also used to make it easier to find the book you need ie. LEM (Lemay) and MAN (Manger).
Other things you might see…

Make sure you get the right edition of the book you need.
Need further help?

Contact your Librarian:
http://libguides.mdx.ac.uk/liaisonlibrarians

Make an appointment:

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